A limited amount of money is available from the department to provide partial support of student travel to professional conferences. Travel support is limited to a maximum of $400 per student each semester. Receipts are required for any reimbursed charges after travel.

All applications will be due on February 1st for Spring travel and September 15th for Fall travel. Please complete this form and return it with any notices of acceptance to Linda Overton in SZB 348. Only hard copies will be accepted.

Part 1: Student Information

| Student Name: ______________________________ | UT EID: ____________________________ |
| Email Address: ______________________________ | Cell Phone: ( ___ ) _______ |

| Program Area: ☐ PHEL ☐ PSEL | Program Advisor: ____________________________ |
| Degree: ☐ Masters ☐ Doctorate | Advanced to Candidacy: ☐ Yes ☐ No |
| Expected Graduation Year: __________ | Jackson Scholar: ☐ Yes ☐ No |

Part 2: Trip Information

| Conference Name: ______________________________ |
| Location: ______________________________ | Dates of Travel: ______________________________ |

Part 3: Trip Activities

Please provide information below on what activities you will be engaging in during this trip. You can check more than one if applicable. A hard copy of the Notice of Acceptance must be included with this application for each activity that is listed. Collaborating faculty will need to sign this form prior to it being submitted.

☐ Presenting with a Faculty Member
   Faculty Collaborator Name: ______________________________
   Title of Presentation: ______________________________

☐ Presenting without a Faculty Member
   Title of Presentation: ______________________________

☐ Presenting on a Panel:
   Panel Name: ______________________________

☐ Other:
   ____________________________________________
   ____________________________________________

Applicant Signature: ______________________________ Date: ________________

Departmental Use Only

Travel Support Approved: ☐ Yes ☐ No
Funding Source: ☐ PHEL Funds (30-2101-4575) ☐ OGS Professional Development Award Funds
☐ College Funds (19-2665-5375) ☐ Dept Funds (14-2614-2075)